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**Meeting No:** 1 **Date:** 3rd October 2021

**Start Time:** 1:00 pm **End Time:** 3:00 pm

**Items Discussed:**

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2. Topics for the projects were discussed.

3. The deadlines of the overall projects were discussed.

4. Multiple idea for the Final Year Project were proposed.

**Achievements:**

1. Proper feedbacks of the ideas from the supervisors were received.

2. Drawbacks and scope of the proposed ideas were gained.

**Problems:**

1. The scope of the project should be reduced as it is very large.

**Tasks for Next Meeting: (Write down the task assigned to you by your supervisor)**

1. The topic for the final year project is to be finalized.

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**Meeting No:** 2 **Date:** 24th October 2021

**Start Time:** 1:00 pm **End Time:** 3:00 pm

**Items Discussed:**

1. A more in depth discussion about the finalized topic was discussed.

2. Requirements for the projects were discussed.

3. A brief discussion was done about the project proposal.

**Achievements:**

1. The topic for the project was finalized.

2. The scope of the project was reduced.

**Problems:**

1. The features about the project were not enough.

**Tasks for Next Meeting: (Write down the task assigned to you by your supervisor)**

1. A detailed background study on the selected topic is to be done.

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